



# CLASS REGISTRATION

Company \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Contact Name \_\_\_\_\_ Phone \_\_\_\_\_ Fax \_\_\_\_\_

Email Address \_\_\_\_\_

	Class	Date	Name of Attendee
Tucson <input type="checkbox"/> Phoenix <input type="checkbox"/>	_____	_____	_____
Tucson <input type="checkbox"/> Phoenix <input type="checkbox"/>	_____	_____	_____
Tucson <input type="checkbox"/> Phoenix <input type="checkbox"/>	_____	_____	_____

### PAYMENT POLICY

- **ETC Requires PAYMENT IN ADVANCE**
- Cancellations must be received FIVE (5) WORKING DAYS PRIOR to date of class for a full refund.
- No Shows or cancellations *within* FIVE (5) WORKING DAYS of scheduled class ARE SUBJECT TO THE FULL FEE.
- **Substitution of one employee for another may be made.**
- **Classes are subject to cancellation by ETC.**
- **Full Refund for ETC cancelled classes.**

### PAYMENT METHOD

Check  Money Order  Purchase Order# \_\_\_\_\_  Visa  MasterCard

Name on Credit Card: \_\_\_\_\_

Credit Card Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Signature: \_\_\_\_\_

3 Digit Security Code: \_\_\_\_\_



### **Return Registration to:**

**ETC Compliance Solutions  
5677 E Speedway Blvd.  
Tucson, AZ 85712  
602-923-9673/520-321-1999  
520-321-1919 (Fax)**